F. No. C-12023/27/13-CS-III(Part-I) [e-203782]
Government of India
Ministry of Environment, Forest & Climate Change
CS-III (Biodiversity) division
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Indira Paryavaran Bhawan
Vayu Block, 2nd Floor
Jor Bagh, Aliganj
New Delhi 110003
Dated: 6 March 2025

OFFICE MEMORANDUM

Sub: Constitution of the National Project Steering Committee (NPSC) for the GoI-UNDP Biodiversity Programme for the following projects: (i) Biodiversity Finance Initiative (BIOFIN), (ii) Enhancing the conservation and sustainable use of biodiversity to meet India's commitment to the Kunming-Montreal Global Biodiversity Framework targets by 2030, and (iii) Strengthening Institutional Capacities for Securing Biodiversity Conservation Commitments- reg.

In order to oversee the implementation of the UNDP projects in CS. III (Biodiversity) Division, namely, (i) Biodiversity Finance Initiative (BIOFIN), (ii) Enhancing the conservation and sustainable use of biodiversity to meet India's commitment to the Kunming-Montreal Global Biodiversity Framework targets by 2030, and (iii) Strengthening Institutional Capacities for Securing Biodiversity Conservation Commitments. The Ministry of Environment, Forest and Climate Change, Government of India hereby constitutes a multi-sector/ inter-ministerial National Project Steering Committee with the following composition:

Sl. No.	Description	Designation on NPSC
1.	Additional Secretary, CS III (Biodiversity) Division, MoEFCC	Chairperson
2.	Chairperson, National Biodiversity Authority	Co- Chair
3.	Senior Representative from UNDP	Member
4.	Director General or his/ her representative, Forest Survey of India	Member
5.	Scientist 'G', CS-III (Biodiversity) Division, MoEFCC	Member
6.	Joint Secretary/ Adviser (International Cooperation Division) MoEFCC	Member
7.	Member Secretary, National Biodiversity Authority	Member
8.	Representative, Department of Economic Affairs	Member
9.	Representative, Ministry of Panchayati Raj	Member
10.	Representative, Ministry of Rural Development	Member
11.	Representative, Ministry of Development of North-Eastern Region	Member
12.	Representative, Ministry of Tribal Affairs	Member
13.	Representative, Ministry of Women and Child Development	Member
14.	Representative, Ministry of Finance	Member
15.		

	Representative, Ministry of Corporate Affairs	Member
16.	Representative, National Institute of Rural Development and Panchayati Raj	Member
17.	Scientist 'E', CS.III (Biodiversity) Division	Member Convenor

3. The NPSC will be responsible for the overall oversight of the projects, providing supervision for their implementation through consensus, management decisions, and periodic review meetings. It will assess performance based on monitoring, evaluation, and reporting, as well as approve project activities and budgets.

4. The NPSC meets at least once every six months and provides the necessary supervision for the projects.

5. The relevant State Government representatives from the project landscapes may be invited as special invitees whenever needed. Additionally, the NPSC may invite other key stakeholders and experts as special invitees from time to time.

6. The Terms of References of the NPSC are as follows:

i. Ensure that the project goals and objectives are achieved in the defined timeframe
ii. Review the project progress and suggest implementation strategies periodically.
iii. Review the project expenditure against activities, outputs and outcomes.
iv. Approve annual and quarterly work plans and recommend corresponding budget outlays for concerned implementing entities.
v. Deliberate on any other project related matter and make recommendations as deemed fit.
vi. Any new GoI-UNDP projects may be dealt by this NPSC only.

7. This is issues with the approval of the Competent Authority.

Achuta 10-3-2025

(Achuta Nand Shukla)
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CS-III (Biodiversity) Division
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To:

1. All Members of the National Project Steering Committee

Copy to:
1. PSO to Secretary, MoEF&CC
2. PS to Additional Secretary, MoEF&CC
3. PS to Scientist 'G', MoEF&CC